



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report

Date: March 28, 2016

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Bill Archambault (HGMD)

Subject: Report of March 28, 2016 Clubhouse/Restaurant Committee Meeting

Committee: Chairman Bill Archambault, Barbara Brown, JoAnn Fitch, Donna Morin, Barbara Schneller, Bob Mitchell, Cherryl Greenman, Christa Boehmer and Jill Bacon

Staff: Linda Aluise (Clubhouse Manager), Kevin Olsen (Restaurant Manager) and Su Chae (Comptroller)

Guests: Approximately 15 guests were present

Call to Order:

- Bill Archambault called the meeting to order at 10:00 a.m. and welcomed the committee members and guests.
- The January 25, 2016 Clubhouse/Restaurant Committee Report was approved as written.

Chairman's Comments:

- Donna Szewczynski has resigned from the committee. I, the Committee and all the Heather Gardens community will miss her input. I thank her for her services.
- Cherryl Greenman, Barbara Brown and Barbara Schneller are all excused from today's meeting. They each had family matters to attend to.
- At the last meeting of the HGMD Board, the Board gave unanimous approval to the Clubhouse/Restaurant Committee Functions and Policy Manual. I want to thank the entire committee for the work and thoughts that went into writing the manual.
- The Heather Gardens green team made a proposal to the last Board meeting in which the team requested support for a recycling grant proposal to be submitted to the City of Aurora. The Board approved the grant application. Normally, I would have brought the proposal to this committee for review, however, the grant proposal deadline for submission was the day after the Board meeting. The grant, if approved by the City, will provide funds for three attractive and unobtrusive containers that will have space for recycles as well as trash (picture attached). The concept is to place one container outside the Board room between the two restrooms, one outside the auditorium and one near the

warming kitchen in the auditorium. We should find out within the next couple of weeks if the application is approved and a grant awarded.

- As you know, the terms of two Board of Directors expire in May. The self-nomination process resulted in two electors of the District submitting nominations. As the deadline for additional nominations passed, the Board declared the two electors who had self-nominated elected by acclamation. The two are Craig Baldwin and Vincent Velasquez. They will replace Jeanne Hizer and me at the May Board meeting.
- Under Board rules, the President of the HGMD appoints committee chairs with the approval of the Board. My assumption is that one of those gentlemen will chair this committee starting when my term expires.

Clubhouse Manager's Report: Submitted by Linda Aluise (attached)

- Registration began last week and has been very successful.
- Lindsay Lawrence is moving and she has been replaced.
- There are two new classes: Aqua Barre & Aqua Zumba.
- We've added an additional land class call "Essentrics" Apprentice Class.
- The Resource Fair is scheduled for April 22nd, 10:00 to 2:00.
- The Frolics Show is scheduled for April 29th thru May 1st.
- The Memorial Day event will take place but will not compared to last year. We got a late start and I thought the Civic Affairs Committee was handling it but they were not. Lucky Highfill is working on it and it will take place at 1:00 pm in the auditorium.

Restaurant Report: Submitted by Kevin Olson, Restaurant Manager

- We now have a Rendezvous Restaurant Banquet Contract (attached) and a Room Rental Fee price structure (attached). These should help any misunderstandings when groups cancel at the last minute.
- A motion was made by Jill Bacon to accept both of these documents, seconded by Donna Morin and passed. The chair will present the motion and the contract to the next HGMD Board meeting.
- In March I met with a group interested in having a Karaoke night. A machine has been donated and we will continue to work on making this a possibility. We might consider doing it monthly, when we have the Thursday evening Potato Bar or on a Saturday evening. Will continue to work on this.

Comptroller's Report: Submitted by Su Chae – January & February Clubhouse and Restaurant Financial Reports attached.

- Clubhouse:
We've had two good months. We're ahead of Budget. Linda is doing a great job of keeping expenses down and managing the budget.
- Restaurant:

January is always a tough month due to closures because of weather. February was good and ahead of budget by \$500. Kevin added that Security Sensors were purchased in January and we also had to repair the heater/air conditioner. March will show a big improvement.

Unfinished Business:

- Policy Manual: The chair will take motions to the next HGMD Board meeting to add to section V of PM C/R-1 what determines a recognized club at Heather Gardens and a motion to add to PM C/R-1 Attachment C/r-3 the words "per class" after the words "Drop In Fee".

New Business:

- Pickleball:
Gary Ford, Bldg. 242, gave a presentation regarding sharing time with tennis players on the tennis courts.
Donlie Smith, Resident, NTH, and President of the HG Tennis Club, also gave a presentation regarding the same topic.

The committee recommended that both the Tennis Club President and a representative for the Pickleball players meet with Linda Aluisse and work out any problems and set up a schedule that will work.

- Woodshop – Change code:
Linda explained that there is an orientation given before anyone can use the workshop and an additional orientation for the table saw. They can then receive the code. They need to go to the front desk for the key to the table saw. There are people using the shop that haven't had the orientations.

A suggestion was made to go to a card system. Jill Bacon said the Security Committee has been talking about using such a system at the clubhouse, etc. Active Net does have provisions for a card system, which we didn't purchase when we got Active Net. We can look into adding the card system and using the Workshop as a source for trying it out. A card system would help keep the clubhouse more secure.

- Front desk renovation:
The front desk could be more attractive and updated. Carolyn Manly, who is with the HGMD Foundation has agreed to look at the possibilities for a Wish List. We could declutter and create a better first impression. The District Board has the only say in spending Foundation money.
- Roof Replacement:
Insurance money will pay for the new roof. It's currently schedule for April 1st – April 4th. It will be noisy and some entrances may need to be closed at times.

- Library Printer:

We have four computers and one printer in the Library. We've had a history of problems with the printer. The old printer which was attached to the computer was constantly having problems. We have a new printer that has a Wi-Fi connection but it also is a constant problem. We've had our IT Consultant working on this at \$100/hr.

The committee had several suggestions. Discontinue offering the printer service until after we get the new fiber optics cables installed later this summer; offer flash sticks for people to put their info on and have it printed at the front desk; suggest that people check with a neighbor to see if they would help with the printing or use a nearby library.

A motion was made by Jill Bacon to discontinue having a printer for a while and offer the flash drive, seconded by Bob Mitchell and passed with one member voting against the motion.

- Organ Repair

So far this year the organ repairs have amounted to between \$400 & \$500. It's an older organ and will probably continue to need costly repairs. It is only used by the two church services, one on Saturday & one on Sunday. There is a piano that can be used. The committee suggested that we ask the two church services to pay for the repairs to the organ in the future if they feel a need to keep it.

Residents wishing to address the Committee on non-agenda items:

- Gina Abegg, Bldg. 250, Omega Building

Gina and a few others have made suggestion to the Rendezvous regarding incorporating more healthy items on the menu. Several suggestions have already been put into place, like offering stevia, healthy omelets, soup & salad bars, more greens to salads. Gina would like to make sure all HG residents are aware of these new healthy choices.

We will continue to send email blasts and have the printed buffet menu posted in all buildings.

The meeting was adjourned by Bill Archambault with a reminder that the next Clubhouse/Restaurant Committee meeting will be held on Monday, April 25th at 10:00 am.