



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report April 25, 2016

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Bill Archambault (HGMD)

Subject: Report of April 25, 2016 Clubhouse/Restaurant Committee Meeting

Committee: Bill Archambault Barbara Brown (excused absence)
JoAnn Fitch Donna Morin
Barbara Schneller Jill Bacon
Bob Mitchell Cheryl Greenman
Christa Boehmer

Staff: Linda Aluise (Clubhouse Manager), Kevin Olsen (Restaurant Manager) and Su Chae (Controller)

Guests: Approximately 15 guests were present

Call to Order:

- Bill Archambault call meeting to order at 10:00 a.m. and welcomed the members and guests.
- The March 28, 2016 Clubhouse/Restaurant Committee Report was approved as written.

Chairman's Comments:

At the April HGMD Board meeting the Board of Directors approved 3 changes to the Clubhouse/Restaurant Policy Manual:

1. Approved the contract format for rental and use of the banquet room at the Rendezvous Restaurant and the rates to be charged for the rentals.
2. Included the definition of what constitutes a Heather Gardens Club as part of the policy manual.
3. Added the words "per class" to the drop in fees schedule for use of facilities.

Clubhouse Manager's Report: Submitted by Linda Aluise – attached

- Update on the Classes and Events: Classes well attended, new classes have full registration. Low attendance in trips, RTD late in sending out schedule therefore trips were not listed in Heather n Yon.
- Saturday Night band, Memories, did not show for event, but has rescheduled for fall.
- Resource Fair – very well attended. Craft Fair – saw fewer attendees than previous year.
- Upcoming Memorial Day event – to be held 11 am-3 pm with restaurant serving between 1-2 pm.
- Upcoming Events scheduled for May and June:
 - Smithonians Bell Choir – Thursday, May 12, 7 pm
 - Fitness Fair – Saturday, May 21, 8 am
 - Terry Norona – Friday, May 27
 - John Philip Souza Band – Friday, June 10, 7 pm
 - Cliff Spratt in Margaretville – Wednesday, June 27, 2 pm
- Outdoor Pool Opening – Saturday, May 28

Restaurant Report: Submitted by Kevin Olson

- Bookings were good for month, brunches always full. Several bookings for weddings in June and July.
- Optimist breakfast was well attended – more than 350 people.
- New to-go menu to be delivered to each building and CP units.
- Golfers are coming into the restaurant now that they can play golf
- New cooler is broken but repairs are expected soon.
- A new salad bar is to be delivered week of April 25 and the new potato, salad and soup bar will be scheduled.
- Will continue with pool side service this summer.

Comptroller's Report: Submitted by Su Chae – March Clubhouse and Restaurant Financial Reports attached.

- Clubhouse: Solid month. Auditorium floors were budgeted for June or July and will adjust 2017 budget.
- Restaurant: Strong month for restaurant.

No residents wishing to address the Committee on Agenda items.

Unfinished Business:

- Linda Aluise the reception desk still needs to get additional bids and the one received needs to be revised.

New Business:

- None

Residents wishing to address committee on non-agenda items:

- B. Langley wished to address committee on no printers being available in library. Committee explained this was discussed and approved last month; however, residents can bring in a flash drive and have reception desk print items.

Meeting adjourned by Bill Archambault with reminder the next Clubhouse/Restaurant Committee meeting would be held on Monday, May 23, 2016. Bill also noted that, as his term of office as a Director of HGMD is up in May, he would no longer be the Chair for this committee.

Bill thanked all the committee members for their support and hard work they have provided for the committee and Heather Gardens.

The President of HGMD, with the approval of the Board, will appoint the next chair for the committee.