



Heather Gardens Metropolitan District

Clubhouse/Restaurant Committee Report June 21, 2016

To: HGMD Board of Directors, HGA Board of Directors and General Manager

From: Craig Baldwin (HGMD)

Subject: Report of June 21, 2016 Clubhouse/Restaurant Committee Meeting

Committee: Craig Baldwin
JoAnn Fitch
Jill Bacon
Cherryl Greenman
Barbara Brown
Barbara Schneller
Bob Mitchell
Christa Boehmer

Staff: Linda Aluise (Clubhouse Manager), Kevin Olson (Restaurant Manager)
and Su Chae (Controller)

Guests: Approximately 6 guests were present

Call to Order:

Committee Chair Craig Baldwin called the meeting to order at 9:00 am and welcomed the members and guests.

The May 23, 2016 Clubhouse/Restaurant Committee Report was approved as written.

Chairman's Comments:

Chairman Craig Baldwin asked if there were any comments about the Clubhouse/Restaurant Meeting Preview he had emailed to all committee members. There was none.

He read the preview for the benefit of those guests attending the meeting. Preview as follows:

At their last meetings the Foundation Committee and the HGMD Board of Directors made decisions that affected the Clubhouse/Restaurant Committee (C.R.C.). I will review them here.

The Foundation Committee had an extended discussion with the chapel executive committee and organist and the Catholic organist regarding the organ situation. The issue was divided into three parts.



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1. Organ #1 was purchased in 2011 by HGMD with money from a fundraiser conducted by the Foundation Committee. It was determined recently that it is not repairable and was placed in the clubhouse basement.

2. Organ #2 was acquired by the church groups and placed in the auditorium without permission from the HGMD.

3. There was much discussion regarding an organ #3. A proposal from the chapel group to purchase a \$30,000 organ was; each group would pay \$10,000 and the Foundation would conduct a fundraiser to raise the remaining \$10,000. This action was later dropped by the church groups.

In other business the Foundation recommended that the reception desk project be referred to the C.R.C. for contract negotiations that would include 2 bids, one for desk renovation and one for lighting. The general manager is in the process of soliciting bids.

The HGMD Board took the following actions.

Organ #1. Authorized the clubhouse manager to dispose of it.

Organ #2. Authorized a 'Memorandum of Understanding' with the religious congregations in order for those groups to own property and store it on HGMD property. This would include the following.

The congregations would be responsible for:

- a. all repairs, and
- b. move and temporarily re-locate the organ when necessary.

HGMD held a discussion of the proposal by HGA's Emergency Preparedness Committee which included the use of the clubhouse as a command center, staging area and a shelter during an emergency. The Board requested more information before taking any action.

Craig noted there was nothing for this committee to do with the remodeling or the organ issue as the HGMD took action at their recent meeting.

Clubhouse Manager's Report: Submitted by Linda Aluise – attached.

- June was a very busy month. Karaoke Night has been a huge success and Clubhouse Assistant Manager Lewis Boeve is now trained to continue to be DJ for the 2nd Thursday Karaoke Nights at Rendezvous.
- Auditorium floor will be refinished June 27-29
- Hosted students from NW Missouri State University



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- Green Team has received a grant for 3 recycle bins which will be placed in strategic locations throughout the clubhouse. Bins can be moved to different locations as a need arises.
- Indoor pool closure will be June 20-July 11. Linda will hold a behind the scenes explanation to interested residents on why the pool is closed for so long and has made a list of available local pools for lap swimming.

Restaurant Manager's Report: Submitted by Kevin Olsen – attached.

- Very busy June, the restaurant continues to improve month by month
- Kevin noted there was an issue with individuals/groups using liquor in locations not listed on the liquor license and plans to place signage that will state “*No alcohol past here.*” and “*No alcohol leaves here.*” He also plans to get a gate to stop the movement of individuals with liquor in locations where not licensed.
- Kevin wanted to thank the Volunteer Hostess’ but felt that it had run its course.
- He is looking for an Assistant Manager.

Craig noted that the signage and gate would require funds. HG Controller Sue Chae noted that signage would be simple to create and hang now, but the gates would be set for next year’s budget item.

Barbara Schneller asked if the restaurant planned to stay open longer in the summer. Kevin noted that he will stay open as long as there are customers.

Report by Controller: May MOA Summary – attached.

- Sales for the Restaurant for May were good, under budget slightly, but year-to-date over by more than \$4,000.
- Clubhouse revenue up for building rentals, classes and events. Expenses year-to-date is \$52,000. Sue did note that committee should review what is charged for rentals, class and events rates for next budget.

Unfinished Business: No unfinished business.

New Business:

Craig noted that the organ and remodeling issue have been taken care of by the HGMD.

Parking Solution:

Barbara Brown made a motion to relieve Clubhouse Parking. “I move that the Clubhouse/

Restaurant committee recommend to the Clubhouse Manager the following. All bus trips that would adversely impact parking at the clubhouse would be loaded and unloaded at building 242.” The motion was seconded by Jill Bacon, and approved by the committee.



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Residents wishing to address the Committee: None

With no further business, the meeting was adjourned.

The next meeting will be Tuesday, July 19 at 9:00 a.m.