



Heather Gardens METROPOLITAN DISTRICT

**HEATHER GARDENS METROPOLITAN DISTRICT
BOARD ACTION**

DATE: AUGUST 3, 2023

MOTION NUMBER: 4-8-3-2023

MOTION: APPROVAL OF ADMINISTRATIVE TASKS

I move that the Heather Gardens Metropolitan District Board of Directors approve the following administrative tasks:

1. Convert the security manager office space to a dedicated space for the District's office to be made available by August 15, 2023. Five keys will be needed for each director, as well as internet access.
2. Any director or committee member may request that copies of documents required for any Board or committee meeting may be made at the management office front desk.
3. Move all District Board meetings to the banquet room beginning August 17, 2023, until such time as the sound problems are corrected in the board room.
4. Require that the Board Assistant or person hosting the Zoom meeting for District Board meetings be present in person to take direction from the Board President.
5. Board packages shall be printed when received by management and a copy placed in each director's mailbox. Each director shall be notified by email when the package is available for pick up.

**ECONOMIC COST TO THE DISTRICT: NONE
APPROPRIATED BY: N/A**

Motion by: Daniel Taylor

Second by:

Robin

Rationale: HGA's attorney has requested a formal Board action.

Debate: _____

Secondary Motion to :

Secondary Motion by: *Taylor*

Second by: *Craig Baldwin*

Rhodie Landack

Motion was tabled

VOTE:

Motion to Table

	Yes	No
Craig Baldwin		
Rita Effler		
Eloise Laubach		
Robin O'Meara		
Daniel Taylor		
Total		

Yes	No
✓	
✓	

The secondary motion does/does not have a majority and passes/fails.

The main motion does/does not have a majority and passes/fails.

Robin O'Meara

Robin O'Meara, Secretary
HGMD Board of Directors

Daniel Taylor

Daniel J. Taylor, President
HGMD Board of Directors